

Arbiter – RefPay Integration

What is RefPay?

A new system where schools, conferences and officials associations transfer funds electronically. The most common use will be for schools and associations to pay officials' game fees.

Creating a RefPay Account


Begin by going to www.refpay.com and click Sign-up / Register, which will start the six-step registration process.

Enter your personal information

Date of Birth and SSN are required.
Neither assigners nor Arbitrator
employees see this information, but it
is needed for 1099 purposes.

When all required fields
are completed click **Next**

User Information

Title:	<input type="text" value="Mr"/>
First Name(s): *	<input type="text"/>
Middle Name/Initial:	<input type="text"/>
Last Name(s): *	<input type="text"/>
Company Name (Only if Company is Account Owner):	<input type="text"/>
Date of Birth (mm/dd/yyyy): *	<input type="text" value="01"/> / <input type="text" value="01"/> / <input type="text" value="1980"/> 
<input type="text" value="Driver's License"/> :	<input type="text"/>
TIN/SSN: *	<input type="text"/>
Federal TCC#:	<input type="text"/>
Country of Residence:	<input type="text"/>
Country of Citizenship:	<input type="text"/>
E-mail Address: *	<input type="text"/>
Confirm E-mail Address: *	<input type="text"/>
Home Phone:	<input type="text"/>
Office Phone:	<input type="text"/>
Mobile Phone:	<input type="text"/>
Fax:	<input type="text"/>
Preferred Language:	<input type="text" value="English"/>

* Indicates a Required Field

Enter Address Information

Like your SSN, addresses are needed for 1099 purposes only.

When all required fields are completed click **Next**


Registration Form

Step 2 of 6

Physical Address

Address:	<input type="text"/>
Address (2nd Line):	<input type="text"/>
City:	<input type="text"/>
State / Province / Region:	<input type="text"/>
Zip / Postal Code:	<input type="text"/>
Country:	<input type="text"/>

Previous Next Cancel



Enter your personal information

Enter a separate mailing address or check the box to indicate it is the same as the address indicated on the previous screen.

When all required fields are completed click **Next**

Registration Form

Step 3 of 6

Mailing Address

Same As Physical Address

Name:

Address:

Address (2nd Line):

City:

State / Province / Region:

Zip / Postal Code:

Country:

Phone Number:

Enter Bank Information

To receive payments through direct deposit your bank information is required.

Receiving payments by check or debit card may require a fee so direct deposit is recommended.

This information can be entered later if not done at this time.

When all required fields are completed click **Next**

Registration Form
Step 4 of 6

Bank Account Information

Bank account information is not required to create a RefPay account. However, bank account information allows the user to receive payments by direct deposit and/or fund their RefPay account. Users will only be able to receive payments via check or RefPay debit card if bank account information is not provided.

Bank Name:

Address:

City:

State:

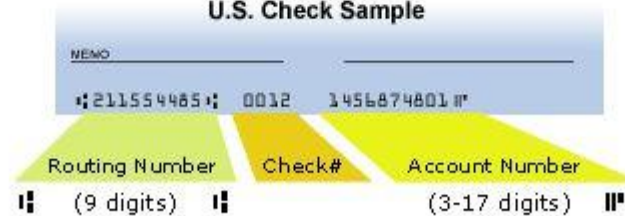
Routing Number:

Account Number:

Account Type:

Name on Account:

U.S. Check Sample



MEMO

⑆211554485⑆ 0012 1456874801 ⑈

Routing Number (9 digits) Check# Account Number (3-17 digits)

[Previous](#) [Next](#) [Cancel](#)

Enter Security Questions

Because your funds can be accessed through this account, additional security is required beyond a username and password.

The answers to these questions is required should you forget your login information.

When all required fields are completed click **Next**

Registration Form
Step 5 of 6

Security Questions*

Question #1:	<input type="text"/>
Answer #1:	<input type="text"/>
Question #2:	<input type="text"/>
Answer #2:	<input type="text"/>
Question #3:	<input type="text"/>
Answer #3:	<input type="text"/>

* Indicates a Required Field

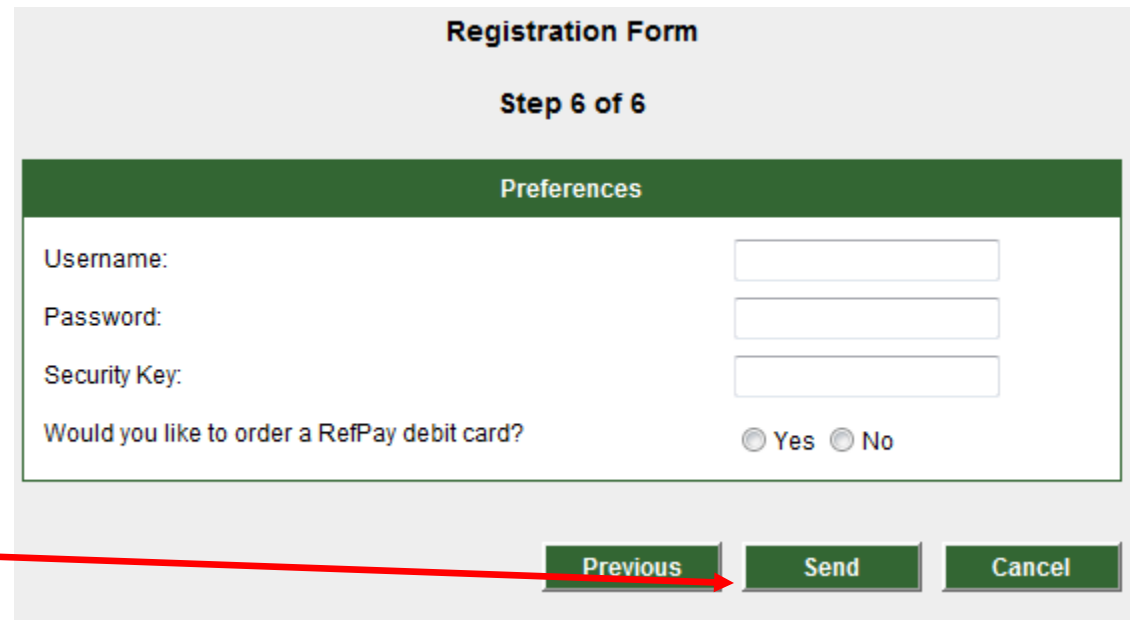
Create Sign-in Information

Select a username, password and four-digit security key as your RefPay sign-in information.

Your email address is acceptable as your username should you like to keep that the same as your Arbiter sign-in information.

The username and security key are needed in your Arbiter account, so write them down for use later.

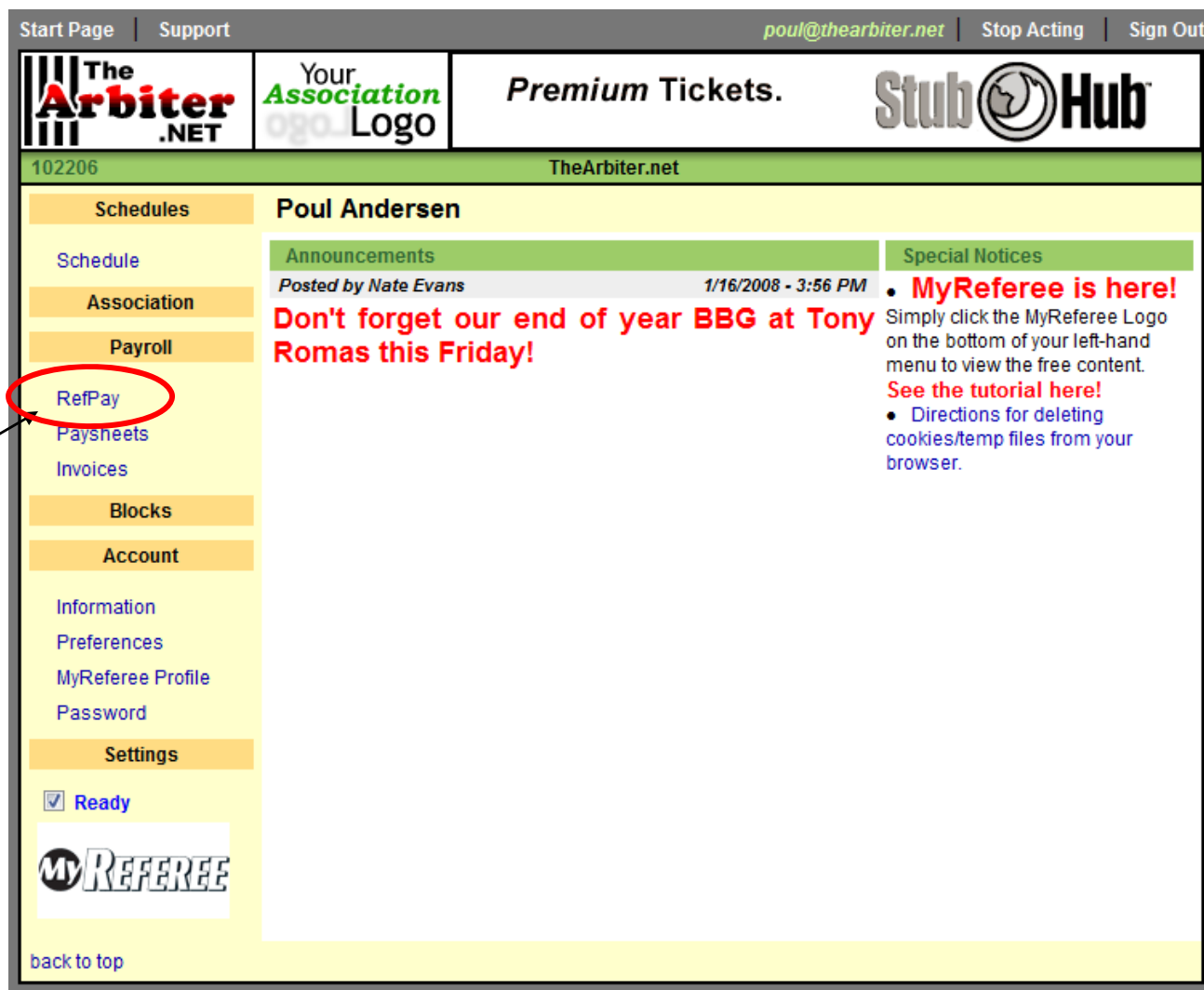
When all required fields are completed click **Send**

A screenshot of a web registration form titled "Registration Form" and "Step 6 of 6". The form is titled "Preferences" and contains four input fields: "Username:", "Password:", "Security Key:", and "Would you like to order a RefPay debit card?". The "Would you like to order a RefPay debit card?" field has two radio buttons labeled "Yes" and "No". At the bottom of the form are three buttons: "Previous", "Send", and "Cancel". A red arrow points from the text "click Send" to the "Send" button.

At this point your RefPay account is created but you cannot be paid thru RefPay until you link your RefPay account to your Arbiter account!! You must wait until you receive your acceptance email from RefPay to complete this process.

After registering at Refpay.com you will need to wait to be approved before moving to this step. It is generally done in a few hours, but may take up to 24 hours.

Next, both officials and schools/leagues will click the new RefPay link in Arbiter.

A screenshot of the The Arbiter .NET web application interface. The page is for user "Poul Andersen" (ID 102206). The left sidebar contains a menu with items: Schedules, Association, Payroll, RefPay (circled in red), Paysheets, Invoices, Blocks, Account, Information, Preferences, MyReferee Profile, Password, and Settings. The main content area shows an announcement from Nate Evans dated 1/16/2008, stating "Don't forget our end of year BBG at Tony Romas this Friday!". There is also a "Special Notices" section with a notice about "MyReferee is here!". The top navigation bar includes "Start Page", "Support", "poul@thearbiter.net", "Stop Acting", and "Sign Out".


For Officials

The screenshot shows a web browser window with a navigation bar at the top containing 'Start Page', 'Support', 'davedwada@yahoo.com', 'Stop Acting', and 'Sign Out'. Below the navigation bar is a banner with logos for 'The Arbiter .NET', the Utah High School Referees Association, and 'Honig's WHISTLE STOP'. The main content area has a green header with '101003' and 'Utah High School Arbiter - Basketball'. Below this is a yellow box with the 'RefPay' logo and an 'Exit' button. The central part of the page features the RefPay logo and the text 'Click RefPay logo to Login'. A green bar prompts the user to 'Please enter your RefPay account information'. Below this is a form with a text input field for 'RefPay Username' containing the value 'jadams'. At the bottom of the form is a table with a red header containing a plus sign icon and two columns: 'RefPay Account #' and 'Group'. A 'back to top' link and an 'Exit' button are located at the bottom of the page. A copyright notice at the very bottom reads 'Copyright © 2002 - 2008 Advanced Business Technology Corporation. All rights reserved. Privacy Statement'. Two red arrows point from the text below to the plus sign icon and the 'RefPay Account #' column header.


Enter your RefPay username and then click the plus sign.

For Officials

Start Page | Support hbrotzman@clearwire.net | Stop Acting | Sign Out




Your Association
Logo



102563 Southwest Idaho Soccer Referee Assn - High School

RefPay Exit



Please click RefPay logo to Login/Register a RefPay account.

Please enter your RefPay account information

RefPay Username

	Account #	Group
<div style="display: flex; align-items: center; justify-content: center;"> ✓ ✗ </div>	<p>RefPay Account Number: <input type="text" value="1118152939"/></p> <p>RefPay Security Key: <input type="password" value="****"/></p>	<input checked="" type="checkbox"/> 101366 <input checked="" type="checkbox"/> 102515 <input checked="" type="checkbox"/> 102563 <input checked="" type="checkbox"/> 103579

If an account has been set to a selected group, the existing account of the group will be replaced.




[back to top](#) Exit

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Your RefPay Account Number (randomly created) will be displayed. Enter your four-digit security key and check the Arbiter group numbers for which you want to receive RefPay payments then click the green checkmark.


For Officials

Start Page | Support | clark@thearbiter.net | Switch Accounts | Sign Out

102206 TheArbiter.net




RefPay Exit



Click RefPay logo to Login

Please enter your RefPay account information

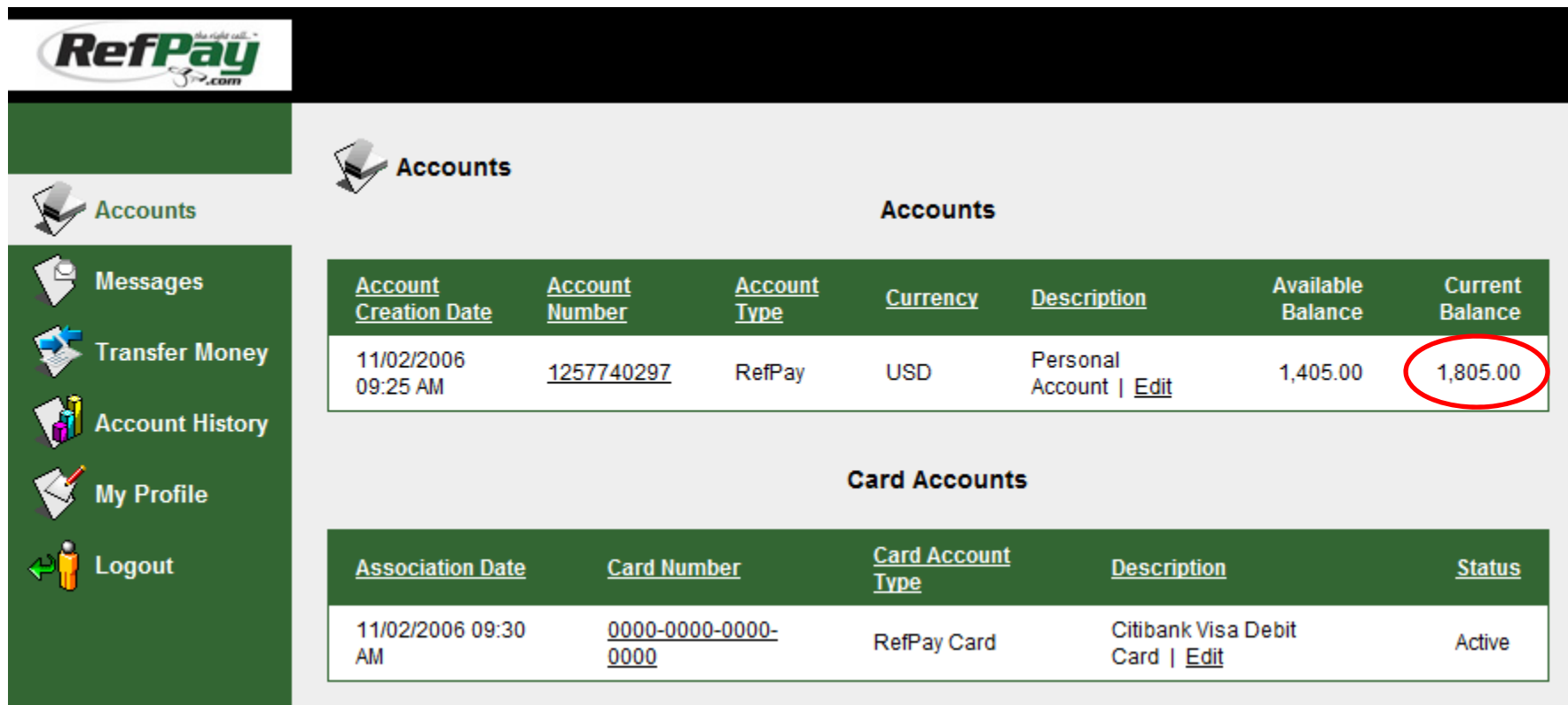
RefPay Username

+	RefPay Account #	Group
	1023613722 Balance: \$0.00	102206
	1023613722 Balance: \$0.00	102861
	1023613722 Balance: \$0.00	103543

back to top Exit

You will now see your RefPay account number shown for each group you selected and your account balance (which will always be \$0.00 initially). You may check this screen for your account balance at anytime, but you must sign into reffpay.com to actually receive your funds once you have been paid. The RefPay logo on this screen will take you to the reffpay.com sign-in page.

For Officials



The screenshot shows the RefPay website interface. On the left is a green sidebar with navigation options: Accounts, Messages, Transfer Money, Account History, My Profile, and Logout. The main content area is titled 'Accounts' and contains two tables. The first table, 'Accounts', lists account details with columns for Creation Date, Account Number, Account Type, Currency, Description, Available Balance, and Current Balance. The second table, 'Card Accounts', lists card details with columns for Association Date, Card Number, Card Account Type, Description, and Status. In the 'Accounts' table, the 'Current Balance' of 1,805.00 is circled in red.

Account Creation Date	Account Number	Account Type	Currency	Description	Available Balance	Current Balance
11/02/2006 09:25 AM	1257740297	RefPay	USD	Personal Account Edit	1,405.00	1,805.00

Association Date	Card Number	Card Account Type	Description	Status
11/02/2006 09:30 AM	0000-0000-0000-0000	RefPay Card	Citibank Visa Debit Card Edit	Active

Once a payment is made to you by a school or association you will sign into www.refpay.com to see this screen and your new balance.

For Officials

Account History

All Accounts Transactions Report

<u>Date / Time</u>	<u>Account Number</u>	<u>Transaction Description</u>	<u>Currency</u>	Debit	Credit
11/02/2006 09:25 AM	1257740297	New Account	USD		1,000.00
12/26/2006 01:54 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game - Fee Alta High"	USD		55.00
01/09/2007 12:56 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game Number 125, 165"	USD		750.00

Page 1 of 1

Print Done

The account history lets you see when payments have been made to you and from whom.

For Officials

You can receive your RefPay funds in any of three ways from the Transfers menu:

1. Direct Deposit
2. Send to Debit Card
3. Ask that a check be mailed

Officials can also send other officials or schools money through RefPay for times they may get paid for a game someone else worked.



Online Referee
Management Solutions



For Officials

Congratulations, you may now be paid through RefPay.

Refpay is free to officials if funds are direct deposited to a bank account monthly or if sent to a debit card.

Additional direct deposits can be made each month for \$2.00.

Sending money to a RefPay Debit Card is Free

Requesting a check is \$3.00.



Online Referee
Management Solutions



For Officials

Security

RefPay was designed to protect your data. Our 128-bit encrypted website uses the same technology as most online banks. Arbiter employee access to RefPay information is completely restricted and all accounts audited daily. RefPay funds are kept in an FDIC-insured account with a fully-accredited and trusted local bank.