#### TIMEKEEPER - DUTIES AND RESPONSIBILITIES

NCAA Rule 6.3.2 requires the referee to "instruct the timekeeper, who is subject to the referee's jurisdiction, as to his/her duties. The referee shall arrange with the timekeeper an understandable series of signals covering timeouts (including television timeouts), substitutions, termination of playing periods and out of bounds." NCAA Rule 6.3.3 indicates "the timekeeper shall control the timing device and keep track of playing time."

The timekeeper is also responsible to audibly count down the last 10 seconds of each half and each overtime period using a public-address system or to the nearest official. The timekeeper shall also signal for the termination of the period and signal with a horn when time has expired.

# **Start the Clock** - The clock shall start when:

- The ball is properly put in play at the beginning of the game.
- After a goal and the start of the second half and each overtime period.
- The clock does not start on the referee signal.
- The clock shall also start when the ball is properly put into play after the referee had stopped the clock.

# **Stop the Clock** – The clock shall stop when the referee signals for any of the following reasons:

- Television timeout is required.
- Assess a player's injury.
- A player has been instructed to leave the field for an equipment change.
- A player has been ordered to leave the field for a jewelry violation.
- When a substitute(s) is beckoned onto the field in the final five minutes of the second period only and that team is in the lead.
- When a trainer or other bench personnel is beckoned onto the field.
- When a goal is scored
- When a penalty kick is awarded.

#### **Cautions and Ejections**

The timekeeper shall stop the clock when the referee signals to do so and issues a caution or ejection. **Exception:** During the last five minutes of regulation play, the referee has discretion whether to stop the clock when the losing team is issued a caution or ejection.

### **Halftime and Overtime**

Halftime is 15 minutes, and may be shortened by mutual consent of the coaches and officials. The interval at the end of regulation play and the first overtime period is five minutes. The interval between the first and second overtime period shall not exceed two minutes. Overtime will be two 10 minute sudden victories.